



Health and Safety Law What you need to know

Workers have a right to work in places where risks to their health and safety are properly controlled. Health and safety is about stopping you getting hurt at work or ill through work. Your employer is responsible for health and safety, but you must help.



What employers must do for you

- 1 Decide what could harm you in your job and the precautions to stop it. This is part of risk assessment.
- 2 Provide information, instruction, training and supervision.
- 3 Provide a safe working environment, equipment and materials.
- 4 Provide safe systems of work.
- 5 Provide health and safety representatives and committees.
- 6 Provide toilets, washing facilities and drinking water.
- 7 Provide adequate first-aid facilities.

What you must do

- 1 Follow the training you have received when using any work items your employer has given you.
- 2 Take reasonable care of your own and other people's health and safety.

If there's a problem

- 1 If you are worried about health and safety in your work, talk to your employer, supervisor, or health and safety representative.
- 2 You can also look for general information on health and safety at work.
- 3 If, after talking to your employer, you are still worried, you can contact the Health and Safety Executive.

**We've made it easier
for you to comply with
health and safety law**

The new Health and Safety Law poster from HSE

HSE has published a new, simplified version of the Health and Safety Law poster. It is more accessible and easier to use:

- It tells workers what they and their employers need to do in simple terms, using numbered lists of basic points.
- You no longer have to provide contact details of your enforcing authority as HSE's Infoline can give workers this information. And, for reporting accidents etc, a single Incident Contact Centre number is provided.
- It features a unique, serially numbered hologram so that you can be sure you have a genuine version.
- It is biodegradable.

As an employer, you are required by law to either display the HSE-approved poster or to provide each of your workers with the equivalent 'leaflet'.

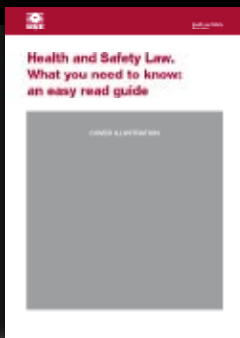
The leaflet version of the poster has now been replaced by a pocket card, which is more durable and better suited to the workplace.

The law has been changed to reduce the time employers have to spend updating the poster. There is space for you to put in the details of any employee health and safety representatives or other health and safety contacts but this is not compulsory.

You can continue to display existing copies of the 1999 health and safety law poster until 5 April 2014. Workers can continue to use personal copies of the equivalent 1999 leaflet until 5 April 2014. After this date, the 2009 approved poster must be displayed or workers must be issued with personal copies of the 2009 equivalent pocket card.

You can order the new poster and pocket card in various printed formats, using the form at the back, and the pocket card is online (see below).

The pocket card (including the easy read, large print and MP3 versions) can be found at www.hse.gov.uk/business/law.htm





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What you need to know

All workers have a right to work in places where risks to their health and safety are properly controlled. Health and safety is about stopping you getting hurt at work or ill through work. Your employer is responsible for health and safety, but you must help.



What employers must do for you

- 1 Decide what could harm you in your job and the precautions to stop it. This is part of risk assessment.
- 2 Be sure you can understand, explain how risks will be controlled and tell you who is responsible for this.
- 3 Carry out work with you and your health and safety representatives or protecting anyone from harm in the workplace.
- 4 Give all change, give you the health and safety training you need to do your job.
- 5 Give all change, provide you with any equipment and protective clothing you need, and ensure it is properly looked after.



- 6 Provide toilets, washing facilities and drinking water.
- 7 Provide adequate first-aid facilities.
- 8 Report injuries, diseases and dangerous incidents at work to our Incident Contact Centre **0845 300 9923**
- 9 Have insurance that covers you in case you get hurt at work or ill through work. Display a hard copy or electronic copy of the current insurance certificate where you can easily read it.
- 10 Work with any other employers or contractors sharing the workplace or providing equipment (such as agent, workwear, so that everyone's health and safety is protected).



What you must do

- 1 Follow the training you have received about what any work from your employer has given you.
- 2 Take reasonable care of your own and other people's health and safety.
- 3 Co-operate with your employer on health and safety.
- 4 Tell anyone (your employer, supervisor, or health and safety representative) if you think the work or inadequate precautions are putting anyone's health and safety at serious risk.



If there's a problem

- 1 If you are worried about health and safety in your workplace, talk to your employer, supervisor, or health and safety representative.
 - 2 You can also look at our website for general information about health and safety at work.
 - 3 If, after talking with your employer, you are still worried, please see below. We can get you in touch with the local enforcing authority for health and safety and the Employment Medical Advisory Service. You don't have to give your name.
- HSE helpline: **0845 345 0055**
 HSE website: www.hse.gov.uk

Fire safety
 You can get advice on fire safety from the Fire and Rescue Services or your workplace fire officer.

Employment rights
 Find out more about your employment rights at: www.direct.gov.uk

Your health and safety representatives

Other health and safety contacts



Health and Safety Executive



HOLOGRAM

Better because it's simpler

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E: info@SafetyServicesDirect.com

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or: 08453 66 99 33

www.SafetyServicesDirect.com

The new poster features a unique, serially numbered hologram so that you can be sure you have a genuine version.